

April 7, 2011

The special meeting of the Board of Cass County Road Commissioners was called to order at 9:00 a.m. by Chairman Krempec and the Pledge of Allegiance to the flag was said in unison.

Board Members Present: Commissioner Fournier, Commissioner Poehlman, Commissioner Krempec & Commissioner Celie. Absent: Commissioner Bowser

CCRC Staff Present: Louie Csokasy, Joe Bellina, and Grace Chester.

INTRODUCTION OF VISITORS

County Commissioner Roseann Marchetti.

AMEND AGENDA

Delete Permit approval item.

APPROVE AGENDA

Commissioner Poehlman moved to approve the agenda as amended. Commissioner Celie seconded and the motion was carried.

TOWNSHIP MATCHING FUND POLICY (Revised)

Manager Csokasy reviewed the current matching fund policy and recommended the match for gravel overlay be changed from 30% CCRC and 70% Township to 70% CCRC and 30% Township or a reverse match process. These projects would be classified as road upgrades instead of adding gravel as part of routine maintenance. Last year only two miles of gravel projects were done and Manager Csokasy hopes this cost incentive will allow the townships to increase their spending on gravel roads.

1. The policy will be a formal written policy reviewed on an annual basis by the Cass County Road Commissioners.
2. The Cass County Road Commission (CCRC) reserves the right to alter the policy based on unusual circumstances such as sewer projects, accounting changes, large grants, private road construction, etc.
3. The CCRC will provide an unlimited match of 30% of the amount of the township contracts for the following items:
 - a. Asphalt overlay
 - b. Pavement Marking
 - c. Chip & Seal (seal coat)
- 3a. The CCRC will provide an unlimited match of 70% of the amount of the township contracts for the following item:
 - d. Gravel Overlay
4. Excluded from the match amount will be:
 - a) Dust Control
5. The targeted deadline for returning contracts is May 1st in order to provide time to complete the contracted work during current fiscal year.

MOTION

Commissioner Poehlman moved to approve the policy as presented. Commissioner Celie seconded. There was a brief discussion on other items no longer included on the list with Manager Csokasy stating those items should not have been included originally.

A roll call vote was taken and the motion passed unanimously with note that Commissioner Bowser was absent.

SIGNATURE AUTHORIZATION

Krempec briefly reviewed this item and Poehlman moved to authorize the Board Chairman and Clerk to sign the township road contracts. Celie seconded and the motion was carried.

OTHER/COMMISSIONER COMMENTS

There was a short review and discussion of permit that was removed from the agenda.

ADJOURNMENT

At 9:15 A.M., Chairman Krempec declared the meeting to be adjourned.

CHAIRMAN _____ CLERK _____